

# Green Heat

## Pre-Approval Application Form

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Did you know you can increase your savings potential, and be eligible for higher rebates, when you enroll for a Home Energy Assessment? Contact us for details.

If your home or hot water is electrically heated, you may be eligible to receive rebates OR low interest financing (2%) when you install wood or pellet heating equipment, a heat pump, solar air heating or solar domestic water heating.

**Pre-approval is required before purchasing or installing equipment. Assistance is not available for replacing functioning existing equipment, or for purchasing used equipment. Please Note: Pre-Approval can take up to 10 business days. Applications will be processed in the order in which they are received, ENS will not expedite approvals under any circumstances.**

See Overall Program Eligibility for complete details.

Assistance may be available for homes that:

- Have heating system(s) set up to provide all, or the majority, of the home's heating and hot water from electricity (electric baseboards, electric furnaces/boilers, electric thermal storage, electric water heater).

Please Note: Assistance is not available for Non-Electrically heated homes. Please visit: <http://efficiencyns.ca/electrically-heated-home-definition/> for more info.

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### We'll help you every step of the way.

#### If you choose rebates:

**Step 1** - Complete this application and submit to Efficiency Nova Scotia along with one written quote for the equipment you are planning to install.

While we recommend obtaining at least two quotes for comparison purposes, you are only required to submit one with this application.

**Step 2** - You will be contacted by Efficiency Nova Scotia (via email: [greenheat@efficiencyns.ca](mailto:greenheat@efficiencyns.ca)) to confirm your details, and if eligible, receive approval.

**Step 3** - Once you have received approval, you can purchase and install your new equipment.

**Step 4** - When your installation is complete, submit the "Green Heat Completion Form" and required documentation within **6 months** of your pre-approval date.

**Step 5** - Your rebate cheque will be sent by mail (allow 6-8 weeks for processing).

#### If you choose financing:

**Step 1** - Complete this application and submit to Efficiency Nova Scotia along with one written quote for the equipment you are planning to install.

While we recommend obtaining at least two quotes for comparison purposes, you are only required to submit one with this application.

**Step 2** - You will be contacted by Efficiency Nova Scotia (via email: [greenheat@efficiencyns.ca](mailto:greenheat@efficiencyns.ca)) to confirm your details, and if eligible, receive approval for your equipment.

**Step 3** - After receiving your pre-approval, apply for credit approval through Efficiency Nova Scotia.

**Step 4** - Once you have received credit approval, you can purchase and install your new equipment.

**Step 5** - When your installation is complete, submit the "Green Heat Financing Completion Form" and required documentation within **60 days** of your credit approval.

**Step 6** - A representative from Efficiency Nova Scotia will visit your home to verify your installation and identification.

**Step 7** - We will pay your contractor within 6-8 weeks of receiving your documents. Your payments with TD will begin shortly.

## Overall Program Eligibility:

- Homes must be existing (at least six months past the occupancy permit) single family homes used year-round; including detached homes, row houses, duplexes, and mobile homes.
- Homes with heat pumps are only eligible if the existing heat pump has ceased to function and must be fully replaced. A letter from a heat pump contractor must be submitted along with this application indicating what components of the current heat pump are damaged.
- Participants must install all equipment as well as all peripheral equipment required to operate the system (stove/insert, chimney, venting, required safety features, etc.). Installations must meet all applicable codes.
- Furnace ducts and hot water pipes being installed should be kept within the building envelope. If this is not an option, pipes and/or ducts must be properly sealed and insulated.
- Efficiency Nova Scotia reserves the right to decline rebates and/or financing where it is determined that the system will not meet performance potential.
- Equipment must be new, installed and in service, and all rebate documents received within 6 months of pre-approval, or within 60 days for financing.
- The Applicant must submit the following to be eligible for rebates: (1) Green Heat Completion form, (2) Proof of Purchase, (3) Manufacturer Specification Sheets, (4) a copy of an electric bill and other information deemed necessary by Efficiency Nova Scotia to adequately review the rebate request.
- Proof of Purchase, includes invoice(s) [which meet the Green Heat Quote and Invoice Guidelines].  
Note: Nova Scotia Power Lease Agreements do not qualify as a proof of purchase.
- Applicant must be the owner of the home that is to receive heating upgrades and must be willing to complete a survey or receive an inspection of the home, which may occur before, during or after the equipment is installed.
- Homeowners must allow Efficiency Nova Scotia to gain energy usage information from their utility.
- Participation in the Home Energy Assessment program precludes homeowners from receiving rebates for the same upgrades in other Efficiency Nova Scotia programs. Only rebates from one program will be issued for any particular measure.
- If you have previously participated in the Green Heat program and are planning more work in the future, you are welcome to participate again after a minimum of 6 months has passed since the issuance of your incentive payment.

## Financing:

- Financing offered by TD is only available for equipment eligible within the Green Heat program.
- Efficiency Nova Scotia reserves the right to decline and/or modify approved loan amounts and/or interest rates if the equipment indicated on the final invoices provided to Efficiency Nova Scotia does not meet program criteria.
- Financing applicants must pass a credit check and are subject to TD's credit adjudication procedures and standard lending criteria.

## Equipment Eligibility Criteria

Heat Pumps	Certification Requirement	Performance Requirements				Installation Requirements
		HSPF (Region 5)	SEER	EER	COP at (-15°C )	
Ductless Mini Split*	ENERGY STAR version 5.0 or newer	≥9.0	≥15	≥12.5	≥1.75	Heat Pump Systems must be installed by Refrigeration and Air Conditioning Mechanic (RCAM)
Centrally Ducted Heat Pumps	ENERGY STAR version 5.0 or newer	≥7.4	≥15	≥12.5	N/A	
Air to Water Heat Pumps	CSAC656-05 or ANSI/AHRI210/240-1994 or equivalent	≥7.4	≥15	≥12.5	N/A	

## Equipment Eligibility Criteria continued...

Heat Pumps continued	Certification Requirement	Installation Requirements	Other Requirements
Hybrid Heat Pump Water Heater	ENERGY STAR version 5.0 or newer	Heat Pump Systems must be installed by Refrigeration and Air Conditioning Mechanic (RCAM)	Must Replace an existing electric resistance water heater
Geothermal Heat Pump	Canadian GeoExchange Coalition (CGC) certified	Installed by Canadian GeoExchange Coalition (CGC) certified installer	N/A

\*Must be on the Efficiency Nova Scotia Cold Climate Heat Pump List: [efficiencyns.ca/minisplits](http://efficiencyns.ca/minisplits)

Wood Burning Equipment	Certification Requirement	Emissions Requirement	Installation Requirements
Wood/Pellet Stoves and Furnaces*	CSA-B415.1-10 or US EPA 40 CRF Part 60 AAA	EPA or CSA emissions of < 4.5 g/hr. or < 0.40g/MJ for TPM	WETT Certified Installation

\*Outdoor wood/pellet furnaces or boilers are not eligible for incentives

Solar Equipment	Certification Requirement	Other Requirements
Solar Air and Domestic Hot Water	CSA Class 2831-06, 2831-07, 2831-30, 2831-37 or Class 8854 (Previously CSA F378/F379)	System Installation: must be designed for year round operation (Solar DHW) and installed according to best practice and manufacturer's instructions Pipe Insulation: Minimum R3 on all piping connecting the solar storage tank to the solar collector(s) and existing water heater

## Quote and Invoice Guidelines

A quote or invoice **from your distributor, retailer and/or contractor** is required to complete your application. To avoid unnecessary delays to your application, please ensure your quote of invoice contains the information outlined below.

- |  |   |
|--|---|
| <p><b>1</b> Quantity of product(s)</p> <p><b>2</b> Manufacturer</p> <p><b>3</b> Full Model Number (indoor and outdoor (if applicable)), serial numbers and Air Conditioning, Heating and Refrigeration Institution (AHRI) verification number (All Heat Pumps)</p> | <p><b>4</b> Material cost per unit</p> <p><b>5</b> Labour as a separate line item, if applicable</p> <p><b>6</b> Installers Wood Energy Technology Transfer (WETT), Canadian GeoExchange Coalition (CGC), or Refrigeration and Air Conditioning Mechanic (RACM) Certification / License #</p> |
|--|---|

## Sample Invoice

Date: (Date) \_\_\_\_\_

Invoice #: (Number) \_\_\_\_\_

Installation Date: (Date) \_\_\_\_\_

Vendor:

(Contact Name) \_\_\_\_\_  
 (Company Name) \_\_\_\_\_  
 (Street Address) \_\_\_\_\_  
 (City, Province Postal Code) \_\_\_\_\_  
 (Phone) \_\_\_\_\_

Sold to:

(Name) \_\_\_\_\_  
 (Company Name) \_\_\_\_\_  
 (Street Address) \_\_\_\_\_  
 (City, Province Postal Code) \_\_\_\_\_  
 (Phone) \_\_\_\_\_

Quantity	Description	Unit Price	Net Amount
1	Manufacturer: ABC Heat Pump Full Outdoor Model: AABBCC-HP1122 Serial: SN-321654 Full Indoor Model: ABC-HP1234 Serial: SN-456456 AHRI # (Heat Pumps Only): AHRI-1234567	\$3000	\$3000
N/A	Labour	\$250.00	\$250.00

Installers Certification Credentials

Technician Name:

WETT Certificate #: (Number) \_\_\_\_\_

CGC Certificate #: (Number) \_\_\_\_\_

RACM Certificate #: (Number) \_\_\_\_\_

Subtotal \_\_\_\_\_ \$3250.00

HST \_\_\_\_\_ \$487.50

Total Due \_\_\_\_\_ \$3737.50

**Homeowner Information** *(please print)*Rebate  Financing 

First Name:	Last Name:
Civic Address of Property:	
City or Town:	Postal Code:
Phone:	Alternate Phone:
Email Address:	
<input type="checkbox"/> I would like to receive email communications (tips, promotions, etc.) from Efficiency Nova Scotia. (You may withdraw your consent at any time.)	
Mailing Address: <input type="checkbox"/> Same as civic	
City:	Postal Code:

**Home Information**

Electrical Utility: <small>(required)</small>	Rate Code: <small>(required)</small>	Account Number: <small>(required)</small>
Building Type: <input type="checkbox"/> Mini Home <input type="checkbox"/> Semi-Detached <input type="checkbox"/> Single Detached <input type="checkbox"/> Row/Town House <input type="checkbox"/> Other (specify):		
House Size (sq. foot):	Year Built:	Number of Full Time Residents:
<b>1. What is the primary space heating source in your home?</b>		
<input type="checkbox"/> Electric <input type="checkbox"/> Oil <input type="checkbox"/> Wood/Pellets <input type="checkbox"/> Natural Gas/Propane <input type="checkbox"/> Other (specify):		
<b>2. What specific space heating equipment do you use with this source?</b>		
Baseboards	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Furnace/Boiler	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Central Ducted Heat Pump/Geothermal	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Ductless Mini-split Heat Pump	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Stove	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other (specify):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>3. What is the secondary space heating source in your home?</b>		
<input type="checkbox"/> Electric <input type="checkbox"/> Oil <input type="checkbox"/> Wood/Pellets <input type="checkbox"/> Natural Gas/Propane <input type="checkbox"/> Other (specify):		
<b>4. What specific space heating equipment do you use with this secondary source?</b>		
Baseboards	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Furnace/Boiler	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Central Ducted Heat Pump/Geothermal	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Ductless Mini-split Heat Pump	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Stove	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other (specify):	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>5. How often is your secondary heating system used?</b> ____ Days/yr or ____ Month/yr		
<b>6. What specific Air Conditioning equipment do you use?</b>		
<input type="checkbox"/> Central A/C/Heat Pump <input type="checkbox"/> Window or Portable A/C ____ # of units you use <input type="checkbox"/> No A/C		

7. What is the primary heating source of domestic hot water in your home?			
<input type="checkbox"/> Electric <input type="checkbox"/> Oil <input type="checkbox"/> Wood/Pellets <input type="checkbox"/> Natural Gas/Propane <input type="checkbox"/> Other (specify):			
8. What type of equipment do you use for domestic water heating?			
Standard Hot Water Tank	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Indirect/Tankless Coil	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Instantaneous	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Heat Pump Water Heater	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Other (specify):	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
9. Are you currently enrolled in Efficiency Nova Scotia's Home Energy Assessment?			<input type="checkbox"/> Yes <input type="checkbox"/> No
Participation in the Home Energy Assessment precludes homeowners from receiving rebates for the same upgrades in other Efficiency Nova Scotia programs. Only rebates from one program will be issued for any particular measure.			
10. Please check the equipment you are planning to install.			
(You are eligible for one incentive from home heating and one incentive from solar. For each selection, please choose either rebates OR financing.)			
Equipment Type	Maximum Rebate Amount	Rebates	Financing
Hybrid Heat Pump Water Heater	\$150	<input type="checkbox"/>	<input type="checkbox"/>
Ductless Mini-split Heat Pump*	\$300 (first head) \$150 (each subsequent head or system)	<input type="checkbox"/>	<input type="checkbox"/>
Solar Air	\$400	<input type="checkbox"/>	N/A
Pellet Stove	\$500	<input type="checkbox"/>	<input type="checkbox"/>
Wood Stove	\$500	<input type="checkbox"/>	<input type="checkbox"/>
Solar Water Heating	\$1,000	<input type="checkbox"/>	<input type="checkbox"/>
Air-to-Water Heat Pump	\$1,400	<input type="checkbox"/>	<input type="checkbox"/>
Central Ducted Air Source Heat Pump	\$1,400	<input type="checkbox"/>	<input type="checkbox"/>
Central Pellet Furnace or Boiler	\$1,400	<input type="checkbox"/>	<input type="checkbox"/>
Central Wood Furnace or Boiler	\$1,400	<input type="checkbox"/>	<input type="checkbox"/>
Geothermal Heat Pump	\$1,900	<input type="checkbox"/>	<input type="checkbox"/>

All equipment has eligibility criteria that must be met. Please see overall program requirements for more information.

\*Only ductless mini-split heat pumps on Efficiency Nova Scotia's Cold Climate Heat Pump list are eligible for an incentive. If more than one single zone system is installed, each subsequent system will receive a \$150 rebate. For multi-zone systems, every additional indoor head after the first will receive a \$150 rebate.

11. Please indicate the specifications for the equipment you plan to install.									
Brand:					Model:				
For heat pumps only:		Indoor model number:			Outdoor model number:				
12. On a scale of 1 to 10, how likely would you be to purchase this equipment if this assistance was not available?									
1	2	3	4	5	6	7	8	9	10
Not at all likely									Very likely

## Release of Information

I hereby consent and acknowledge that:

- I am the registered owner of the home where the system is installed and that all information on this form provided to Efficiency Nova Scotia is true and accurate to the best of my knowledge. Any willful misstatement may be cause for the rejection and cancellation of my application.
- I have read and agree to all program eligibility criteria listed on the pages that make up this rebate application.
- I understand that I will only receive incentives on installed equipment that meets the required efficiency standards (or maximum emissions standards) set by Efficiency Nova Scotia as part of this program.
- My current electrical utility is hereby authorized to release to Efficiency Nova Scotia my billing account information, including such details as the name of the account and the number of kilowatt hours of electrical consumption pertaining to the residence of the above noted homeowner.
- Efficiency Nova Scotia, its agents or auditors may contact me for the purposes of program administration, implementation and evaluation and/or provide me with further information on this or other conservation-related program.
- I understand that all rebates or financing must be pre-approved. If a system is purchased and/or installed before pre-approval is given, assistance will not be provided.
- All installed equipment meets the required efficiency standards (or maximum emissions standards) set by Efficiency Nova Scotia as part of this program.
- Efficiency Nova Scotia is a franchise operated by EfficiencyOne, official Licensee of the Province of Nova Scotia. By providing your consent you agree to release your personal information to the current and successive holders of the Efficiency Nova Scotia franchise.
- By completing and submitting this form, I hereby consent to the purposes for which Efficiency Nova Scotia is collecting, using and disclosing personal information as set out in Efficiency Nova Scotia's Privacy Policy. More information on Efficiency Nova Scotia's Privacy Policy can be found online, [efficiencyns.ca/privacy-policy](http://efficiencyns.ca/privacy-policy) or by email, [privacy@efficiencyns.ca](mailto:privacy@efficiencyns.ca).

**Please ensure that all of the following documents are included with this application.**

- Fully completed application (all sections are required).
- A quote which meets the Quote and Invoice Guidelines.
- Letter from your contractor indicating your current system is inoperable (if applicable).
- Copy of an electric bill.

**X**

\_\_\_\_\_  
Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
DD MM YYYY

**Send completed form to:**

**Email:**  
[greenheat@efficiencyns.ca](mailto:greenheat@efficiencyns.ca)

(Please note that we cannot accept high risk attachments such as ZIP, EXE or files that exceed 10MB.)

**Mail:**  
**Green Heat**  
**230 Brownlow Ave., Suite 300**  
**Dartmouth, NS B3B 0G5**

**Fax:**  
**902 470 3599**  
Attention: Green Heat